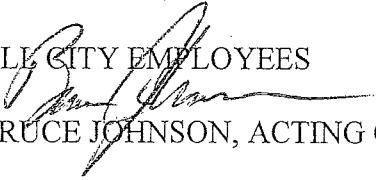


# City of Alexandria, Virginia

## MEMORANDUM

DATE: OCTOBER 13, 2011

TO: ALL CITY EMPLOYEES

FROM:  BRUCE JOHNSON, ACTING CITY MANAGER

SUBJECT: CALENDAR 2012 HOLIDAYS FOR CITY EMPLOYEES

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For your information, listed below are the authorized City holidays for calendar year 2012.

NEW YEAR'S DAY (Observed)	Monday	January 2, 2012
MARTIN LUTHER KING, JR. DAY	Monday	January 16, 2012
PRESIDENT'S DAY	Monday	February 20, 2012
MEMORIAL DAY	Monday	May 28, 2012
INDEPENDENCE DAY	Wednesday	July 4, 2012
LABOR DAY	Monday	September 3, 2012
COLUMBUS DAY	Monday	October 8, 2012
THANKSGIVING DAY	Thursday	November 22, 2012
DAY AFTER THANKSGIVING (in lieu of Veterans Day)	Friday	November 23, 2012
CHRISTMAS EVE	Monday	December 24, 2012
CHRISTMAS DAY	Tuesday	December 25, 2012

Please place a copy of this memorandum with your City Administrative Regulation 6-14, Hours of Work and Special Pay. You can also find this on AlexNet when needed.